

**COUNCILLORS' BULLETIN  
WEDNESDAY, 24 JUNE 2009**

**CONTENTS**



South  
Cambridgeshire  
District Council

**1. Meetings and events from 25 June to 10 July 2009**

<b>Date</b>	<b>Time</b>	<b>Name</b>	<b>Venue</b>	<b>Contact</b>
<b>Mon 22 Jun</b>	10.30 am	Armed Forces Day Flag-Raising Ceremony	Council Offices	<a href="#">Kelly Quigley</a>
	5 pm	Member Presentation: New Performance Management Portal	Council Chamber	<a href="#">Richard May</a>
<b>Tue 23 Jun</b>				
<b>Wed 24 Jun</b>				
<b>Thu 25 Jun</b>	5.30 pm	<a href="#">Scrutiny and Overview Committee</a>	Swansley Room	<a href="#">Patrick Adams</a>
<b>Fri 26 Jun</b>	10 am	<a href="#">Licensing (2003 Act) Sub-Committee</a>	Jeavons Room	<a href="#">Maggie Jennings</a>
<b>Mon 29 Jun</b>				
	9.30 am	<a href="#">Corporate Governance Committee</a>	Monkfield Room	<a href="#">Patrick Adams</a>
	12 noon	<a href="#">Deadline for members of the public to register to speak at Planning Committee on 1 July</a>		
	2 pm	Member Training: Risk Management	Monkfield Room	<a href="#">Richard May</a>
<b>Tue 30 Jun</b>	2 pm	Cancelled: Planning Enforcement Sub-Committee		
<b>Wed 1 Jul</b>	2 pm	<a href="#">Planning Committee</a>	Council Chamber	<a href="#">Ian Senior</a>
<b>Thu 2 Jul</b>	10 am	<a href="#">Leader's Portfolio Meeting</a>	Mezzanine	<a href="#">Patrick Adams</a>
	10 am	Cancelled: Climate Change Working Group		
	10.30 am	Cancelled: Policy and Performance Portfolio Holder's Meeting		
	2 pm	<a href="#">Cabinet</a>	Swansley Room	<a href="#">Maggie Jennings</a>
<b>Fri 3 Jul</b>				
<b>Mon 6 Jul</b>				
<b>Tue 7 Jul</b>	10 am	<a href="#">Planning and New Communities Portfolio Holders' Joint Meeting</a>	Monkfield Room	<a href="#">Ian Senior</a>
	10 am	<a href="#">Finance and Staffing Portfolio Holder's Meeting</a>	Jeavons Room	<a href="#">Guy Moody</a>
	5.30 pm	Cambridgeshire Quality Charter for Growth Workshop	Guildhall	<a href="#">Melanie Jones</a>
<b>Wed 8 Jul</b>	10 am	<a href="#">Joint Development Control Committee: Cambridge Fringes (Cambridge City Council website)</a>	Guildhall	<a href="#">John Blunt</a>
	5 pm	South Cambs 'In Your Patch'	Shire Hall	<a href="#">Michelle Rowe</a>
<b>Thu 9 Jul</b>	10 am	Member Training: SCDC Revenues Service	Swansley Room	<a href="#">Richard May</a>
	6 pm	Member Training: SCDC	Swansley	<a href="#">Richard May</a>

		Revenues Service	Room	
<b>Fri 10 Jul</b>	10 am	Member Training: Project ARGUS Counter-Terrorism Security Exercise	Council Chamber	<a href="#">Democratic Services</a>

### INFORMATION FOR DISTRICT COUNCILLORS

#### 2. Appeals against Planning Decisions and Enforcement Action

This item is intended to update Members on appeals against planning decisions and statistics about appeals. Information is provided on appeals lodged, proposed hearing and inquiry dates, appeal decisions and when appropriate, details of recent cases in interest, and forms part of the [agenda for the Planning Committee on 1 July 2009](#).

#### 3. Statement of Accounts for the Financial Year ending 31 March 2009 (subject to audit)

The full Statement is a detailed document to meet the statutory requirement to comply with technical accounting standards. It is included on the agenda for robust review by Members prior to approval by the [Corporate Governance Committee at its meeting next Monday 29 June 2009](#) and is available on modern.gov.

The essential features are:

- **Balances**, i.e. how much money have we got to spend in the future

These have turned out to be slightly higher than we estimated back in February 2009 when we reported on the revised estimates

On the General Fund, which shows the cost of services for the whole community, we now have £8.1 million as at 31st March 2009 compared to a revised estimate of £7.9 million.

On the Housing Revenue Account, which shows the cost of council housing, we now have £3.1 million as at 31st March 2009 compared to a revised estimate of £3.0 million.

On Capital, which includes expenditure which will be of benefit for many future years, we are also better off by £0.3 million, being the year end balance of capital receipts from the sale of assets.

These figures will be built in to future projections. The underspendings are much lower than in previous years and the Council has met its target of being within 3% of budget on each of the above accounts.

- **Financial stewardship**

This is demonstrated by:

- (a) The Council's Chief Executive (as the statutory officer responsible for the proper administration of the Council's financial affairs), Greg Harlock, certifying that the accounts present fairly the financial position of the Council (page 9 of the Statement). This is equivalent to the true and fair view in company accounts and is not a guarantee that everything is accurate to the nearest penny;
- (b) An annual governance statement for ensuring sound management and systems which is signed by the Leader, Ray Manning, and the Chief Executive but is the responsibility of Members and senior officers generally. This covers corporate

governance, internal control, risk management , etc. (pages 13 to 26);

and will hopefully be demonstrated by our external auditors, the Audit Commission, giving an unqualified audit opinion on the Statement of Accounts by 30th September. The Auditor's report to the Corporate Governance Committee in September will also demonstrate whether the Council has complied with increasingly complex accounting issues, many of which have no effect on the financial position of the Council.

- The Statement also includes an explanatory foreword which attempts to give a basic introduction to the Council's finances (pages 2 to 8)

#### 4. **Chairman's Delegation Meeting 17 June 2009 - Minutes (for information)**

The applications considered, with their resolutions are as follows:

1. [S/0596/09/F](#) – Proposed new dwelling, 45 Impington Lane, **Impington**  
Comments: note parish council and neighbour objections. Given Highway comments cannot hold weight with access concerns. Nature of drainage concerns not material planning considerations – would be resolved by building regulations consent.  
  
Decision: Approve as per officer recommendation  
  
Attendance: Cllr Corney, Cllr Bird, M Hare, M Osbourn
2. [S/0634/09/F](#) – Insertion of rooflight in south western roof slope, 91A Hinton Way, **Great Shelford**  
Comments: considered proximity of window to neighbour, boundary treatment and relationship between dwellings.  
  
Decision: Approve as per officer recommendation  
  
Attendance: Cllr Corney, Cllr Bird, M Hare, M Osbourn
3. [S/0586/09/F](#) – Erection of dwelling following demolition of existing, 101 West Drive, **Highfields Caldecote**, Caldecote  
Comments: note parish council and neighbour objections. Given Highway comments cannot hold weight with access concerns. Boundary treatment conditions can resolve concerns regarding existing fencing. Note proximity of windows to neighbour – can be resolved by conditions.  
  
Decision: Approve, with conditions regarding obscure windows (with top or bottom hung casements), boundary treatment, landscaping, visibility splays, and use of materials.  
  
Attendance: Cllr Corney, A Phillips, M Osbourn
4. [S/0613/09/F](#), Erection of Ecological Dwelling, Carport and Store with New Access at Land North of 36 High Street, **Barrington**  
Comments: note applicant's representations and councillor comments in respect of personal circumstances, however not considered material to planning application. Dwelling not presently at threat and incapable of habitation without development. Considered impact of development upon setting of Listed Building and PVAA harmful, not withstanding quality of proposed dwelling. Note Parish recommend refusal also.  
  
Decision: Refuse as per officer recommendation

Attendance: Cllr Corney, Cllr Bird, M Osbourn

**5. Member Training: Getting to grips with the new Comprehensive Area Assessment (CAA)**

**Date:** 8 July 2009 (Evening) at Putteridge Conference Centre, Luton

or

10 July 2009 at Newmarket Racecourse

Two free events to get to the bottom of what CAA will really mean for Councillors.

Information at: [www.improvementeast.gov.uk/events/](http://www.improvementeast.gov.uk/events/)

**6. Member Training: Introduction to the Revenues Service 9 July 2009**

In response to feedback from the 2008 training and development survey, we will be staging 2-hour morning and early evening sessions introducing the work of the Council's Revenues Service on **Thursday 9 July 2009** at the Council Offices. Both sessions will take place in the Swansley Room, ground floor.

The morning session will take place between 10am-12 noon, with refreshments from 9.45am, and the evening session between 6-8pm, with refreshments from 5.45pm.

If you have not already done so, please could you let me know which session you wish to attend as soon as possible, so that I can make the necessary logistical arrangements?

The session will cover the following topics, which have been agreed in consultation with Members who identified revenues as a high-priority training and development need:

- Responsibilities of the Council and those of the Department for Work and Pensions (DWP);
- Brief introduction to each service area: Council Tax, housing rents and benefits, business rates, benefit fraud prevention and investigation;
- Scope and size of the service - financially, and in terms of annual enquiries;
- Specific areas for clarification, e.g., what is the Council Tax base and how does it relate to annual parish precepts?
- Dealing with common Member / resident enquiries: the recovery process, benefit availability and eligibility.

Lee Phanco, the Council's Head of Revenues, will lead the session, supported by officers from his service, using presentation slides and relevant case studies and examples of the work of the service, e.g., anonymised benefit fraud investigations and prosecutions, including some interesting anecdotes about the detective work of our investigators.

We hope that the sessions will be interesting, eye-opening and useful to you when dealing with residents' enquiries in the future.

Please do not hesitate to contact Richard May, Democratic Services Manager, 01954 713016, [richard.may@scambs.gov.uk](mailto:richard.may@scambs.gov.uk) if you require further information.

**7. Member Training: Owning the Quality Charter - 7 July 2009 (part of Growth Agenda Training Programme 2009-10)**

**Issues:** Planning for growth in Cambridgeshire can be driven by the urgency of delivering numbers of units, e.g. houses, as quickly as possible through a target and process focussed system. The risk is that the quality of

development is ignored, or at least assumes a lower priority. The task for everyone is to achieve both quality and delivery and the Quality Charter is a means towards this end. It is vital therefore that all members understand how the Charter can assist in ensuring that steps are taken to achieve to first class, timely development.

- Purpose:** To:
- Raise awareness of the Quality Charter
  - Clarify its status and purpose
  - Explain its content
  - Demonstrate how it can be used throughout the Local Authority
- Target audience:** Local Authority members, in two groups:
- City, County and South Cambs
  - East Cambs, Fenland and Huntingdonshire
- Format:** Short, two hour, workshop combining presentations and discussion looking at Charter background, content and application. It will be critical to draw out members' needs and respond to as many as possible in the time available.
- Content:** Important themes are, 'What does the Charter add and how should it be used?' Key points to cover are:
- Charter origins, purpose and status
  - Charter content – the 4Cs + collaboration
  - Use of the Charter, e.g. in:
    - Local Development Frameworks
    - Development Control
    - Community Strategies / LSPs
  - How members should be using it to ensure quality and stop poor development
  - Learning from experience
- Finance:** Joint funding and support between Cambridgeshire Horizons and the Local Authorities
- Administration:** By Cambridgeshire Horizons and Local Authority training coordinators.

**Owning the Quality Charter**  
**Cambridge City, South Cambridgeshire District and Cambridgeshire County**

**Tuesday 7 July 2009**  
**Venue: Committee Room 1, The Guildhall**

**AGENDA**

- 5.30 **Registration / Refreshments**  
(Note: no refreshment break, but drinks available throughout the session)
- 5.45 **Welcome & Introduction – Alex Plant, Chief Executive, Cambridgeshire Horizons**  
Workshop purpose and content
- 5.50 **Background to the Charter – Brian Human**  
Origin, Purpose, Status of Charter
- 6.10 **The Charter Content – Glen Richardson**
- Community
  - Connectivity

- Climate
  - Character
- 6.40 **Adding Value from The Charter – Brian Human**
- What the Charter adds
  - How to use it to add value
- 7.05 **Case Studies – Glen Richardson and Brian Human**
- Looking back: [Orchard Park](#)
  - Looking ahead: NIAB Development
- 7.40 **Questions and discussion**
- 7.55 **Summary & Conclusions - Brian Human**
- 8.00 **Close**

## 8. **Member Training: Risk Management - 29 June 2009**

An annual risk management briefing has been arranged to take place on Monday 29 June 2009 at 2.00pm. It will last no longer than 2 hours. This follows the next meeting of the Corporate Governance Committee which takes place that morning. **Lunch will be provided for Members attending both sessions.**

Details of the course content will follow shortly, following discussions with the trainer; however, it will provide an overview of local authority risk management and focus on your roles in overseeing the Council's strategic approach to risk management and ownership of operational risk registers as Members of the Council bodies responsible for these areas.

*Note to Members of the Corporate Governance Committee* - Given the Committee meeting in the morning, I will assume you will be staying for the training session in the afternoon unless you advise differently.

*Note to Cabinet Members* - Please let me know if you will be attending this briefing so that I can confirm logistical arrangements.

Richard May  
 Democratic Services Manager  
 (01954) 713016  
[richard.may@scamb.gov.uk](mailto:richard.may@scamb.gov.uk)

## GENERAL INFORMATION

### 9. **Cambridgeshire Guided Busway Newsletter June 2009**

Attached is the June 2009 Cambridgeshire Guided Busway newsletter (PDF, 2 MB).

### 10. **Rural Services Network Weekly Digest**

The Rural Services Network is a group of over 250 service providers and local authorities working to establish best practice across the spectrum of rural service provision. The network has representation across the complete range of rural services. For general comments or enquiries, email: [editor@ruralcity.co.uk](mailto:editor@ruralcity.co.uk)

- [Government urged to bridge digital divide](#)
- [Village life 'in terminal decline'](#)

### 11. **Weekly Planning List**

To view the list of planning applications submitted in the past seven days, please visit the Council's on-line [Planning Application Search](#). Once the page has loaded, select the relevant parish from the drop-down list, set the date period to '7 days' and click the Search button **or** click the Advanced button, select a ward from the drop-down list, then set the date period to '7

days' and click the Search button.

The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages, the number of which depends on the number of results your search produces. Each page displays 30 results and there are navigation tools to allow you to browse these results.

#### EXECUTIVE DECISIONS TAKEN SINCE 17 JUNE 2009

In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

Unless otherwise specified, the [Democratic Services Manager](#) must be notified of any call in by **Wednesday 1 July 2009 at 5 pm**. All decisions not called in by this date may be implemented on **Thursday 2 July 2009**.

Any member considering calling in a decision is requested to contact the [Democratic Services Section](#) to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

#### 12. Disposal of SCDC Public Car Park at Histon, Great Shelford, Linton, Melbourn, and Sawston

The Housing Portfolio Holder **AGREED** that the leases of the car park sites at **Sawston, Melbourn, Histon, Linton** and **Great Shelford** be offered to Parish Councils or commercial organisations subject to the following terms:

1. Long lease (99 years) at nominal rent.
2. Site to be retained for parking use, free of charge. Should charges be introduced the lease to be rendered void.
3. Lessee to be liable for payment of National Non-Domestic Rates.
4. Lessee to be responsible for maintenance of site (in case of **Melbourn** only, excluding footpath and adjacent grassed area).
5. Remedial work to be carried out by SCDC prior to transfer: white lining and (in case of **Histon** only) repair of height barrier.
6. In case of **Melbourn** only, PC to have right to develop site for the benefit of the community (subject to planning permission) during life of lease, providing freehold is purchased, subject to valuation.

The Housing Portfolio Holder further **AGREED** that if no progress is made towards granting leases for any of the sites within the next 12 weeks, to proceed to dispose of the sites on the open market.

### 13. Gypsy and Traveller Development Plan Document (GTDPD): Issue and Options 2 Consultation Document

1. The New Communities Portfolio Holder agreed for public consultation
  - (i) Issues and Options 2 - Site Options and Policies (Appendix 1 to the report)
  - (ii) Technical Annex (Appendix 2)
  - (iii) Sustainability Appraisal (Appendix 3)
  - (iv) Further Addendum to Sustainability Appraisal Scoping Report (Appendix 4) and
  - (v) Equalities Impact Assessment (Appendix 5).
2. The New Communities Portfolio Holder delegated any further technical amendments to the Corporate Manager (Planning and Sustainable Communities).

*Decision taken and published on 19 June 2009; call-in expires at 5 pm on **Monday 29 June 2009**. Decision can be implemented from 30 June 2009 if not called-in.*

## OTHER INFORMATION

### 14. Newly-Published Items on modern.gov

#### Agendas

- Executive Management Team 24 June 2009 (intranet only)
- [Scrutiny and Overview Committee 25 June 2009](#)
- [Licensing \(2003 Act\) Sub-Committee 26 June 2009](#)
- [Corporate Governance Committee 29 June 2009](#)
- [Planning Committee 1 July 2009](#)
- [Leader's Portfolio Holder Meeting 2 July 2009](#)
- [Cabinet 2 July 2009](#)

#### Reports

- Review of 2008/09 Budget Outturn – late report received after publication of [Scrutiny and Overview Committee 25 June 2009 agenda](#)
- Documents tabled at meeting of [Standards Committee 17 June 2009](#)
  - Consultation Responses Received After Agenda Publication
  - Panel Membership Preferences Received After Agenda Publication
  - Standards Committee Budget 2008-09

#### Decisions

- [Council: Extraordinary General Meeting 18 June 2009](#)
- [Housing Portfolio Holder's Meeting 18 June 2009:](#)
  - Disposal of SCDC Public Car Parks at **Histon, Great Shelford, Linton, Melbourn** and **Sawston**
- [Planning and New Communities Joint Portfolio Holders' Meeting 19 June 2009:](#)
  - Gypsy and Traveller Development Plan Document: Issues and Options 2 Consultation Document

#### Minutes

- [Council 21 May 2009](#)
- Senior Management Team 3 and 16 June 2009 (intranet only)
- [Finance and Staffing Portfolio Holder's Meeting 9 June 2009](#)
- [Planning Committee 10 June 2009](#)
- [Standards Committee 17 June 2009](#)



- [Standards Committee Hearings Panel 17 June 2009](#)
- Standards Committee Local Assessment Panel 17 June 2009 (panel members only)
- Standards Committee Review Panel 17 June 2009 (panel members only)

#### Issues

- [Corporate Governance Self-Evaluation](#)
- [Crime and Disorder Reduction Funding Plan](#)
- [Exception Sites for Affordable Homes: Role of the Parish Council](#)
- [External Audit Report](#)
- [Internal Audit Quarterly Report](#)
- [Grants to Voluntary Organisations From 2010-11](#)
- [Local Government Ombudsman Annual Review](#)
- [Pre-Application Charging](#)
- [Risk Maturity Action Plan](#)
- [South Cambridgeshire Local Strategic Partnership \(LSP\) Self-Evaluation](#)
- [Strategic Risk Register](#)

#### Library Items:

- [SCDC Constitution \(Complete Document\)](#)
  - Updated: [Part 7 - Management Structure and contact details for members of the Cabinet](#)

#### Meetings

- CANCELLED due to lack of formal business:
  - Planning Enforcement Sub-Committee 30 June 2009
  - Policy and Performance Portfolio Holder's meeting 2 July 2009
  - Climate Change Working Group 11 July 2009
- NEW: Environmental Services Portfolio Holder's meetings 2009-10:
  - 28 July 2009 at 2 pm
  - 9 November 2009 at 2 pm
  - 14 December 2009 at 2 pm
  - 25 January 2010 at 10 am
  - 16 March 2010 at 2 pm
  - 18 May 2010 at 2 pm
- NEW: Planning and New Communities Portfolio Holders' joint meetings 2009-10:
  - 7 July 2009 at 10 am
  - 1 September 2009 at 10 am
  - 5 November 2009 at 10 am
  - 26 January 2010 at 10 am
  - 2 March 2010 at 10 am
  - 11 May 2010 at 10 am
- NEW: Policy and Performance Portfolio Holder's meetings 2009-10:
  - 2 July 2009 at 10.30 am
  - 10 September 2009 at 11 am
  - 12 November 2009 at 11 am
  - 14 January 2010 at 11 am
  - 11 March 2010 at 11 am
  - 13 May 2010 at 11 am
- PROVISIONAL: Sustainability, Procurement and Efficiency Portfolio Holder's meetings 2009-10:
  - 16 July 2009 at 2 pm
  - 24 September 2009 at 10 am or 8 October 2009 at 10 am
  - 26 November 2009 at 3 pm or 10 December 2009 at 10 am
  - 22 January 2010 at 2 pm (consideration of 2010-11 budget)
  - 11 February 2010 at 10 am or 25 February 2010 at 10 am

- 8 April 2010 at 10 am or 22 April 2010 at 10 am

**15. Upcoming Training Sessions for Members**

<b>Subject:</b>	<b>Date:</b>	<b>Trainer:</b>	<b>For:</b>	<b>Contact:</b>
Risk Management	29 June 2009	Internal	Elected Members, particularly members of the Corporate Governance Committee and Cabinet	<a href="#">Richard May</a>
Cambridgeshire Quality Charter for Growth	7 July 2009	External	Elected Members	<a href="#">Melanie Jones</a>
Introduction to the Revenues Service	9 July 2009	Internal	Elected Members	<a href="#">Richard May</a>
Project ARGUS: National Counter-Terrorism Security Office Exercise	10 July 2009	External	Elected Members	<a href="#">Democratic Services</a>

**16. SCDC Starters and Leavers**

**Leaver**

Leanne Bates, Administration, New Communities, left on 20 May 2009.

## APPEALS AGAINST PLANNING DECISIONS AND ENFORCEMENT ACTION

## TOWN AND COUNTRY PLANNING ACT 1990

This item is intended to update Members on appeals against planning decisions and enforcement action. Information is provided on appeals lodged, proposed hearing and inquiry dates, appeal decisions and when appropriate, details of recent cases in interest.

## 1. Decisions Notified By The Secretary of State

Ref No.	Details	Decision and Date
S/1634/08/F	Mr L Saunders Land at 27 & 28 Newfields Fen Road, Chesterton <b>Milton</b> Erection of 2no utility/day rooms ancillary to the existing stationing of gypsy caravans	Dismissed 06/05/09
PLAENF.2813	Mr L Saunders Land at 27 & 28 Newfields Fen Road, Chesterton <b>Milton</b> Without planning permission, the erection of a dwelling and a garage and utility room	Dismissed 06/05/09
S/1190/08/F	Mr H Crouch Land adjacent to the Black Horse 6 High Street <b>Rampton</b> Detached Dwelling	Dismissed 12/05/09
S/1353/08/LB	Mr A Cox Odsey House Baldock Road, Odsey <b>Guilden Morden</b> Partial demolition of wall between kitchen and basement to create opening between two rooms	Allowed 14/05/09
S/1387/08/F	Mrs J Yasmin 13 High Street <b>Willingham</b> Change of Use from bank to takeaway use with rear extension and parking	Dismissed 15/05/09
S/1238/08/F	Mr D Wakefield 5 North Road <b>Whittlesford</b> Demolition of Bungalow and rebuild as existing with extension as planning approval S/0984/06/F	Allowed 20/05/09

Ref No.	Details	Decision and Date
S/1237/08/CAC	Mr D Wakefield 5 North Road <b>Whittlesford</b> Demolition of Bungalow and rebuild as existing with extension as planning approval S/0984/06/F	Allowed 20/05/09
S/1442/08/F	Mr D Attle 97 Waterbeach Road <b>Landbeach</b> Rear extension to bungalow	Allowed 21/05/09
PLAENF.3218	Mr D B O'Connor Elizabeth House High Street <b>Horningsea</b> Carrying out of unauthorized development	Part Allowed 27/05/09
S/0050/08/F	Mr J Grant 23 Greenside <b>Waterbeach</b> Change of Use from Office to residential	Allowed 27/05/09
S/0314/08/LDC	Mrs E Goodchild 3a Spiggots Close <b>Longstanton</b> Certificate of Lawfulness for use as dwelling	Withdrawn 01/06/09
S/1532/08/F	Mr D Lee The Bell House 9 Rectory Farm Road <b>Little Wilbraham</b> Dwelling and Replacement access to existing dwelling	Dismissed 08/06/09
S/0654/08/O	Mrs Dant, Mr Foster, Mr Brown Rear of 10a Rosemary Road & 3 St Andrews Hill <b>Waterbeach</b> Erection of 9 Houses and associated vehicular access	Dismissed 11/06/09
S/0167/08/F	Mr & Mrs Cowley Cattells Mill Mill Road <b>Willingham</b> Dwelling to rear following demolition of existing outbuilding. Minor alterations to 18 of a single garage door in the front elevation and the creation of associated access.	Allowed 09/06/09

## 2. Appeals received

S/1692/08/F	Ms J Holland 84 Main Road <b>Little Gransden</b> Garage/Workshop	05/05/09  Delegated Refusal
PLAENF.3457	Mr D S Hobbs Land at 16a Norman Way <b>Over</b> Without planning permission, the change of use of the land from light industrial use to that of a licensed premises private members club	06/05/09
S/0160/09/F	Mr & Mrs Banaszkiwicz Rear of 13 Church Lane (plot 2) <b>Cottenham</b> Dwelling & Garage/Store Building	08/05/09  Delegated Refusal
S/1733/08/F	Mr & Mrs Sharpe Sycamore House Restaurant 1 Church Street <b>Little Shelford</b> Dwelling & reconfiguration of existing car park area	14/05/09  Committee Refusal
S/2151/08/F	Rowe Build & Development Ltd Land to the North West of 9-17 Grange Road <b>Ickleton</b> Dwelling	26/05/09  Committee Refusal
PLAENF.3529	Mrs J Lemin White Horse PH 12 Greenside <b>Waterbeach</b> Smoking Shelter	01/06/09
S/1701/08/F	Mr D McCunn 117 Duxford Road <b>Whittlesford</b> Retention of Front Boundary Treatment to include Gates, Brick Wall & Fence Panels(retrospective Application)	06/06/09
S/1605/08/F	Mr & Mrs Halford 3 The Square <b>Horningsea</b> Erection of a single storey extension to accommodate a disabled person	15/06/09

S/0693/08/F	Zara Indian Cuisine 1 Hinton Way <b>Great Shelford</b> Siting of storage container & erection of screen fence (retrospective application)	12/06/09
S/2101/08/F	Mr T Sims (Braxted Homes Bassingbourn Ltd) The Cedars & The Orchard 26 South End	28/05/09
S/2104/08/CAC	<b>Bassingbourn</b> Conversion of The Cedars into two semi-detached dwellings. Conversion & extension of outbuildings into single dwelling & erection of 17 affordable houses & landscaping & associated car parking following demolition of existing outbuildings.	
PLAENF.3520	Mr J Ettling, Hutchings & Harding Ltd 163 High Street <b>Sawston</b> Works comprising the dismantling and removal, without authorization for the purposes of the Act, of roofing materials louvered window fabric, and internal flooring from the building.	19/05/09

**3. Local Inquiry and Informal Hearing dates scheduled before the next meeting on 1 July 2009**

Appeal by:	Mr D Lee 9 Rectory Farm Road Little Wilbraham	Hearing Confirmed 19/05/09
Appeal by:	Morrisons Cambourne	Inquiry Confirmed 2 <sup>nd</sup> /3rd/06/09
Appeal by:	RES Developments Wadlow Wind Farm West Wrattling	Inquiry Confirmed 09/06/09
Appeal by:	Fulbourn LLP Hall Farm School Lane Fulbourn	Hearing Confirmed 30/06/09

**4. Appeals withdrawn or postponed**

Appeal by:	3a Spiggotts Close Longstanton	Withdrawn 01/06/09
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**5. Advance notification of future Local Inquiry and Informal Hearing Dates  
(subject to postponement or cancellation)**

Appeal by:	Mr D Lee 9 Rectory Farm Road Little Wilbraham	Hearing Confirmed 19/05/09
Appeal by:	Morrisons Cambourne	Inquiry Confirmed 2 <sup>nd</sup> /3rd/06/09
Appeal by:	RES Developments Wadlow Wind Farm West Wrattling	Inquiry Confirmed 09/06/09
Appeal by:	Fulbourn LLP Hall Farm School Lane Fulbourn	Hearing Confirmed 30/06/09
Appeal by:	Mr & Mrs B McAuley R/o 18a High Street Great Shelford	Hearing Offered 22/07/09
Appeal by:	Miss E Loveridge 3 Cadwin Fields Scholes Road Willingham	Hearing Confirmed 29/07/09

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**INDEX OF CURRENT ENFORCEMENT CASES**  
**1<sup>st</sup> July 2009**

Ref No	Location	See Page No for full update	Remarks
18/98	Setchell Drove COTTENHAM	1 - 3	Plots 7, 7A and Four Winds being monitored.
34/98	Camside Farm Chesterton Fen Road MILTON	3 - 9	Defendants appeared before Cambridge Magistrates Court on 15 <sup>th</sup> May 2007. Each given a conditional discharge for 18 months with £200 costs. Planning permission S/1653/07/F approved 12 <sup>th</sup> August 2008. Letter received from defendants Solicitors regarding current circumstances – File submitted to Legal for opinion. Defendant's circumstances remain unchanged. Legal Officer informed.
10/03	Plot 12 Victoria View, Smithy Fen COTTENHAM	9 - 11	Site being monitored. Not currently proceeding with legal action as a result of decision by Planning Sub-Committee on 18 <sup>th</sup> June 2007. Further assessment of the current occupants medical needs to be carried out in order that the Planning Sub-Committee can be informed of the current position at plot 12 Victoria View
15/03	Plots 1-11 Victoria View Smithy Fen COTTENHAM	12 - 14	Site subject of injunction. Dismissed by the Court of Appeal 28 <sup>th</sup> October 2008 – Injunction application stayed until the 2 <sup>nd</sup> January 2009 Appeals to the House of Lords dismissed. Committal hearing adjourned on 13 <sup>th</sup> March 2009 for two weeks. 27 <sup>th</sup> March 2009 Committal hearing found against the occupants and issued 4 arrest warrants, 6 suspended prison sentences and amended the injunction to allow the defendants 28 days to remove the three static caravans remaining on site. The deadline has now passed and authority has been given by the Planning Sub-committee to take direct action to remove the three static caravans that still remain on site and bund the area to prevent further unauthorised occupation.

Ref No	Location	See Page No for full update	Remarks
19/03	Land adjacent to Moor Drove Cottenham Road HISTON	15 - 17	Application for injunction refused by the High Court, 5 <sup>th</sup> June 2008. Planning Appeal allowed, planning conditions to be monitored. All schemes required as part of the planning conditions have been submitted within timescale. The planning officer has requested further information in order that the schemes relating to conditions can be discharged.
9/04	Land adjacent to Cow Fen Drove SWAVESEY	17 - 19	Defendant appeared at Cambridge Magistrates Court on 10 <sup>th</sup> January 2008. Each fined £700 with £200 costs. Refusal of planning permission S/1823/07/F and S/1834/07/F appealed. Hearing date listed for 6 <sup>th</sup> January 2009 S/1823/07/F "Appeal B" dismissed - Legal Officer to issue an Injunction in the High Court. S/1834/07/F "Appeal A" allowed subject to conditions. Defendants currently in discussions/ negotiations with housing and legal departments to comply with cessation of residential use
13/05	Plots 5, 5a, 6, 10 & 11 Orchard Drive COTTENHAM	19 - 21	Planning Appeal dismissed. Further report to be considered by Planning Sub Committee.
18/05	Land off Schole Road (known as Cadwin Lane) WILLINGHAM	21 - 22	Three year temporary planning permission granted for 3 plots. Injunction granted on 18 <sup>th</sup> November restricting development on plots 3 and 4. Planning application S/2330/06/F - Three-year temporary consent approved for plot no 5. Plots 3 & 4 continue to be monitored. Injunction breached for plot 3 - Defendant found guilty in the High Court and ordered to remove the unauthorised caravan and dayroom. Planning application S/1919/08/F unsuccessful - Appealed. Successful High Court application made to vary the injunction, to allow occupation of the land until the outcome of the planning appeal. Hearing date set for the 29 <sup>th</sup> July 2009.

Ref No	Location	See Page No for full update	Remarks
4/06	Plot 15 Water Lane Smithy Fen COTTENHAM	23 - 24	Appeal dismissed on 29 <sup>th</sup> January 2007. File submitted for an application for an injunction.
8/06	1 London Way Clunchpits MELBOURN	24 - 25	Appeal allowed in part and dismissed in part. Partial compliance. Landscaping scheme now approved. Highways & Environmental Health issues reviewed on site. Findings to be published shortly.
12/06	Unit J Broad Lane COTTENHAM	25 - 27	<p>Planning application S/0334/08/F refused and Appeal lodged. At Cambridge Magistrates Court on 29<sup>th</sup> May 2008 the defendant was fined £1,000 for breach of Enforcement Notice and £500 for Breach of Condition with costs of £300. Planning application S/1017/08/F refused at Planning Committee 3<sup>rd</sup> September 2008. Appeal Inquiry date 2<sup>nd</sup> &amp; 3<sup>rd</sup> December 2008.</p> <p>Appeal allowed - Conditions to be monitored.</p>
7/07	The Drift Cambridge Road BARTON	27	Appeal dismissed on 1 <sup>st</sup> April 2008. Compliance date 1 <sup>st</sup> October 2008 Partial compliance. Discussions continue.
12/07	The Firs 117 Duxford Road WHITTLESFORD	28	<p>Enforcement Notice issued for unauthorised wall. Appeal dismissed. Planning application S/0360/08/F approved 25<sup>th</sup> April 2008. Monitoring planning conditions. Further planning application S/1701/08/F submitted. Refused at Chairman's Delegation 10<sup>th</sup> December 2008 – Enforcement Notice effective in three months unless a planning application is submitted that significantly lowers the height of the wall/fence, brick pillars and gates. Discussions relating to the submission of a further application currently taking place. Further Appeal submitted.</p>

Ref No	Location	See Page No for full update	Remarks
16/07	38 Silver Street WILLINGHAM	28 - 29	Enforcement Notice issued 28 <sup>th</sup> September 2007 for unauthorised work on Listed building. At Cambridge Magistrates Court on 10 <sup>th</sup> January 2008 the owner was fined £10,000 for unauthorised works. A Listed building application S/0192/08/LB, approved 19 <sup>th</sup> March 2008 complies with first part of the Enforcement Notice. Site is being monitored for compliance.
18/07	North Hall Farm Barley Road GREAT CHISHILL	29	Enforcement Notice issued 6 <sup>th</sup> December 2007 for unauthorised use of farm offices. Enforcement Notice appealed. Appeal dismissed 7 <sup>th</sup> October 2008, 6 months compliance period. Notice complied with – Remove from active list.
1/08	7 Flitmead CAMBOURNE	30	Appeal dismissed 16 <sup>th</sup> June 2008. Enforcement Notice Compliance date 16 <sup>th</sup> July 2008 not complied with. Prosecution file submitted, hearing date to be advised. Defendants found guilty at Cambridge Magistrates Court. Further complaints received prosecution file to be submitted.
5/08	27/28 Newfields Fen Road Chesterton MILTON	30 - 31	Enforcement Notice appealed. Hearing date to be confirmed. Fresh application submitted. Appeal dismissed 6 <sup>th</sup> May 2009. Four months compliance period.
6/08	6 Sunningdale Fen Road Chesterton MILTON	31	Enforcement Notice appealed. Inquiry date 10 <sup>th</sup> February 2009 Appeal allowed on ground (a) Conditional planning permission granted. Compliance period six months i.e. by 18 <sup>th</sup> August 2009
7/08	Lower Camps Hall Farm CASTLE CAMPS	31 - 32	Enforcement action authorised by Planning Committee. File submitted to Legal - Enforcement Notice issued. Enforcement Notice complied with - Remove from active list.

Ref No	Location	See Page No for full update	Remarks
8/08	43 Fowlemere Road HEYDON.	32	Enforcement action authorised by Planning Committee on 2 <sup>nd</sup> July 2008. File submitted to legal. Enforcement Notice issued 11 <sup>th</sup> November 2008 3 Months compliance period - Appealed. Site visit date still to be advised by the Planning Inspectorate.
10/08	Elizabeth House High Street HORNINGSEA	32	Enforcement Notice issued – Appealed. Appeal allowed in part. Compliance period three months i.e. by 27 <sup>th</sup> August 2009
11/08	5 Home Farm 89 High Street HARSTON	33	Listed Building Enforcement Notice issued – Appealed.
12/08	Plot 4 Moor Drove HISTON	33	Prosecution file submitted to Legal regarding failure to comply with a “Temporary Stop Notice” Enforcement Notice Issued. Retrospective planning application submitted. Approved at Committee 10 <sup>th</sup> June 2009 Conditions to be monitored.
13/08	49 High Street MELBOURN	33	Enforcement Notice issued. Prosecution file submitted to Legal for failing to comply with the Enforcement Notice. Defendants found guilty at Cambridge Magistrates Court. Enforcement Notice still not complied with. Further prosecution file submitted Hearing date set for 9 <sup>th</sup> July 2009
14/08	26 Granhams Road GREAT SHELFORD	34	Enforcement Notice issued Appealed. Appeal dismissed – Compliance to be monitored
01/09	82 High Street GREAT ABINGTON	34	Listed Building Enforcement Notice no 3342 issued 6 <sup>th</sup> January 2009 for unauthorised works on a Listed building. Compliance period 3 months. Appeal submitted out of time – revised scheme submitted S/0018/09/LB. Refused 27 <sup>th</sup> May 2009. Discussions continue.

Ref No	Location	See Page No for full update	Remarks
02/09	87 High Street HARSTON	34	Listed Building Enforcement Notice no. 3361 issued 5 <sup>th</sup> January 2009 for unauthorised installation of a satellite dish on a Listed building. Compliance period 2 months. Enforcement Notice complied with – Remove from active list.
04/09	1 Hinton Way GREAT SHELFORD	34	Enforcement Notice issued for unauthorised siting of a steel storage container – Compliance date 12 <sup>th</sup> July 2009.
06/09	16a Norman Way Industrial Units OVER	34	Enforcement Notice issued for change of use of premises without consent.  Appealed
07/09	Great Eastern Drying Centre, 163 High Street SAWSTON	35	Listed Building Enforcement Notice issued for dismantling and removal works without authorisation – Grade11* Listed  Appealed
09/09	White Horse Public House 12 Greenside WATERBEACH	35	Enforcement Notice issued in respect of an unauthorised smoking shelter  Appealed.
10/09	8 Hardy Close LONGSTANTON	35	Enforcement Notice issued in respect of a change of use – Compliance period three months i.e. by 1 <sup>st</sup> October 2009

**ENFORCEMENT ACTION**

**PROGRESS REPORT – 1<sup>st</sup> July 2009**

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p><b>18/98</b> B/1/45/20 Mobile Home Site Setchell Drove COTTENHAM</p>	<p>A. Stationing of caravans without planning permission.</p> <p>B. Unauthorised building works.</p> <p>C. Unauthorised Engineering works</p>	<p>Planning Committee 1<sup>st</sup> July 1998 - Item 26.</p> <p>Members gave delegated authority to take Enforcement Action in respect of those breaches of planning control, which could not be regularised by the submission of a planning application or resolved by negotiation.</p>	<p><b>2.7.2003</b> On 9<sup>th</sup> April the owners of Plots 7, 7A and 10 appeared before Cambridge Magistrates Court. They were each fined £200 with £45 costs. An appeal was made against the refusal of planning permission for the retention of a day room on Plot 10 S/0024/03 refers but the appeal has now been withdrawn. The owners of Plots 7, 7A and 10 have moved off the site and Plots 7 and 10 are now occupied. Planning Contravention Notices have been issued to establish details of ownership before commencing further proceedings.</p> <p><b>1.10.2003</b> The owners of Plots 7 and 10 have been reported for being in breach of Enforcement Notices. Prosecution file being submitted to Legal Office. Owner of Plot 7A not identified. Enquiries continue.</p> <p><b>7.1.2004</b> Prosecution file submitted to Legal Office for Plots 7 and 10. Enquiries continue concerning Plot 7A..</p> <p><b>7.4.2004</b> Prosecution files submitted for oversize buildings on Plots 7 &amp;10</p> <p><b>7.7.2004</b> Cases listed at Cambridge Magistrates Court for 30<sup>th</sup> June 2004.</p> <p><b>6.10.2004</b> Cases listed for plots 7 and 10 at Cambridge Magistrates Court on 29<sup>th</sup> September 2004.Resolved to take Direct Action for breach of extant Enforcement Notices to the rear of plots 2 to 8 Setchel Drove.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>5.1.2005</b> Prosecution for plot 7 discontinued due to change of ownership. Prosecution for plot 10 adjourned to 6<sup>th</sup> January 2005. Legal representations being considered concerning direct action.</p> <p><b>6.7.2005</b> Prosecution adjourned to 5<sup>th</sup> August 2005 at Cambridge Magistrates Court. Planning application S/0066/05/F not determined.</p> <p><b>5.10 2005</b> Case adjourned to 20<sup>th</sup> October 2005.</p> <p><b>4.1.2006</b> Defendant of Plot 10 appeared before Cambridge Magistrates Court on 20<sup>th</sup> October. Pleaded guilty, given Conditional Discharge for 3 years. Awarded costs of £640.</p> <p><b>4.10.2006</b> Variation of condition 2 of planning application S/0416/06/F refused. Awaiting appeal. Plots 7 and 7A not currently occupied.</p> <p><b>10.1.2007</b> Further investigations required in respect of Four Winds and plots 7, 7A and 10.</p> <p><b>4.4.2007</b> Plot 7, 7A and Four Winds unoccupied. Plot 10 Appeal pending.</p> <p><b>4.7.2007</b> No Change.</p>



CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p><b>34/98</b> B/1/45/72 and S/0133/97/O Camside Farm Chesterton Fen Road MILTON</p>	<p>Without planning permission the stationing of two mobile homes for residential use.</p>	<p>Planning Committee 2<sup>nd</sup> December 1998 - Item 20</p> <p>Members authorised</p> <ol style="list-style-type: none"> <li>1. To seek an injunction.</li> <li>2. To issue an Enforcement Notice if the application for an injunction was refused.</li> </ol>	<p><b>3.10.2007</b> Plots 7, 7A and Four Winds being monitored. Plot 10 allowed on appeal on 20<sup>th</sup> August 2007. Remove plot 10 from active list.</p> <p><b>9.1.2008</b> No change</p> <p><b>2.4.2008</b> No change</p> <p><b>2.7.2008</b> No change</p> <p><b>1.10.2008</b> No change</p> <p><b>14.01.2009</b> No Change</p> <p><b>1.04.2009</b> No change</p> <p><b>1.07.2009</b> No Change</p> <p>The necessary information and documentation to seek an injunction is currently being processed. Letters of intended actions served upon contraveners, who subsequently submitted a planning application to retain the two mobile homes and also an application for a Lawful Development Certificate alleging lawful use of the two mobile homes as bedroom use only. Injunctive action held pending determination of the above applications.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
		<p>3. A Period of three months to comply with any Enforcement Notice issued.</p> <p>4. That in the event of failure to comply with the Notice and subject to they're being no material change in circumstances proceedings is taken in the Magistrates Court.</p>	<p>On advice from the Legal department an Enforcement Notice was issued under reference E342 8<sup>th</sup> June 1999 requiring (a) removal of the mobile homes from the site together with ancillary works, (b) cease to use the land as a general dealers yard, (c) restore the land to its condition before the breaches of planning control took place, (d) use the land only for agriculture and paddock with stables as before. The Notice took effect on 15<sup>th</sup> July 1999 and has a compliance period of 6 months.</p> <p>The Enforcement Notice has been appealed. The site is also part of the general review of travellers' accommodation in the Chesterton Fen Road area.</p> <p>The outcome of the appeal against the Enforcement Notice is awaited.</p> <p>The appeal was dismissed 10<sup>th</sup> January 2000 with the compliance period being varied to 9 months (10<sup>th</sup> October 2000).</p> <p><b>5.7.2000</b> Compliance period ends 10<sup>th</sup> October 2000.</p> <p><b>4.10.2000</b> Still within the period before compliance which ends 10<sup>th</sup> October 2000.</p> <p><b>3.1.2001</b> Arrangements were made to formally interview two of the appellants 8<sup>th</sup> December 2000 at these offices, and both attended together with their Counsel and Solicitor. On the advice of their legal advisers both declined a formal interview, with their Counsel agreeing to write to our Head of Legal Services by the end of January 2001 listing those issues his clients wished to be considered in connection with any intended prosecution. Counsel indicated that the Human Rights Act 2000 would feature greatly in his submissions.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>2.5.2001</b> Summons returnable to Cambridge Magistrates Court 16<sup>th</sup> May 2001 were served 18<sup>th</sup> April 2001.</p> <p><b>4.7.2001</b> A plea of not guilty was entered at Cambridge Magistrates Court 8<sup>th</sup> June 2001 and the case committed to Crown Court for trial, and will be listed in due course.</p> <p><b>3.10.2001</b> A pre-trial hearing scheduled for 23<sup>rd</sup> September 2001.</p> <p><b>2.1.2002</b> The case has been adjourned by Judge Howarth, generally, until the outcome of another case dealing with a human rights point, which the defendant's Counsel asserts, has a bearing on the Webb's liability. Likely to be several months.</p> <p><b>3.4.2002</b> The outcome of the case referred to at 2.01.2002 is still awaited.</p> <p><b>3.7.2002</b> The trial has now been fixed for November. It is expected that the first day will be to hear legal arguments, followed by a further five days.</p> <p><b>2.10.2002</b> Trial still pending.</p> <p><b>8.1.2003</b> On 8<sup>th</sup> November 2002 the defendants appeared before Norwich Crown Court. They pleaded guilty and were fined as follows:</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>A Webb (Senior) fined £3,500, costs £1,500, 2 months imprisonment in default of payment of fines.  A Webb fined £1,000, £1,500 costs.  M Webb fined £1,000, £1,500 costs.</p> <p>A letter has been sent by the Legal Office to the defendant's legal representative informing them that a further site visit will be made on 10<sup>th</sup> February 2003. If the Enforcement Notice has not been complied with consideration will be given to further prosecutions.</p> <p><b>2.4.2003</b>  A further summons has been issued for breach of the Enforcement Notice. Case listed at Cambridge Magistrates Court 30<sup>th</sup> April 2003.</p> <p><b>2.7.2003</b>  Case adjourned to 18<sup>th</sup> June 2003. A verbal update will be given.</p> <p><b>1.10.2003</b>  Case adjourned to November.</p> <p><b>7.1.2004</b>  On 11<sup>th</sup> November 2003 the defendants appeared before Cambridge Crown Court. They pleaded guilty and were convicted as follows:</p> <p>A Webb (Senior) – Conditional Discharge for 2 years.</p> <p>A Webb – Fined £2,500  M Webb – Fined £2,500  Costs of £3,000 were awarded. A planning application S/2285/03/F has been submitted, which if approved, would allow the defendants to move the mobile homes subject of the Enforcement Notice to the new site.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p>The situation will be monitored and a timescale agreed once the planning application has been determined.</p> <p><b>7.4.2004</b> Awaiting determination of planning application S/2285/03/F.</p> <p><b>7.7.2004</b> No change.</p> <p><b>6.10.2004</b> Planning application S/2285/03/F approved on 16<sup>th</sup> August 2004. Conditions have been imposed which are subject of further consultation.</p> <p><b>5.1.2005</b> Negotiations continue.</p> <p><b>6.4.2005</b> Waiting for response to meeting held on 14<sup>th</sup> March 2005.</p> <p><b>6.7.2005</b> Legal Office requested to proceed with further prosecution.</p> <p><b>5.10.2005</b> Further evidence being obtained.</p> <p><b>4.1.2006</b> Development of authorised site being monitored as owners are expected to move onto the authorised site.</p> <p><b>5.4.2006</b> No change.</p> <p><b>5.7.2006</b> No change.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>4.10.2006</b> Compliance period extended to 1<sup>st</sup> November 2006.</p> <p><b>10.1.2007</b> Prosecution file to be submitted to Legal Office.</p> <p><b>4.4.2007</b> Prosecution file submitted to Legal Office.</p> <p><b>4.7.2007</b> Three defendants appeared before Cambridge Magistrates Court on 15<sup>th</sup> May 2007. Each given a conditional discharge for 18 months with £200 costs.</p> <p><b>3.10.2007</b> Await determination of planning application S/1653/07/F as defendants indicate their intention to move to the site at Southgate Farm, Fen Road, Chesterton if application is approved.</p> <p><b>9.1.2008</b> No change</p> <p><b>2.4.2008</b> No change</p> <p><b>2.7.2008</b> No change</p> <p><b>1.10.2008</b> Planning permission S/1653/07/f approved 12<sup>th</sup> August 2008 Site visit to be made after the 15<sup>th</sup> November 2008 to confirm compliance.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>14.01.2009</b> Letter received from defendants Solicitors regarding current circumstances – File submitted to Legal for opinion.</p> <p><b>1.04.2009</b> Defendant's circumstances remain unchanged, Legal Officer informed of latest position.</p> <p><b>1.07.2009</b> No Change</p>
<p><b>10/03</b> Plot 12 Victoria View Smithy Fen COTTENHAM</p>	<p>Material change of use of land as a residential caravans site ancillary provision of drains and construction of access and hardstandings</p>	<p>Delegate authority to take enforcement action. Reported to Development and Conservation Control Committee 2<sup>nd</sup> April 2003 – Item 9. Stop Notice E353N issued 19<sup>th</sup> May 2003 took effect on 25<sup>th</sup> May 2003. Enforcement Notice E353N issued 19<sup>th</sup> May 2003 took effect on 30<sup>th</sup> June 2003.</p>	<p><b>2.7.2003</b> Enforcement Notice appealed. Stop Notice not complied with. Prosecution file being prepared.</p> <p><b>1.10.2003</b> Planning application S/1020/03/F refused 26<sup>th</sup> June 2003. Appeal against refusal of planning permission and Enforcement Notice. Hearing on 4<sup>th</sup> November 2003.</p> <p><b>7.1.2004</b> Hearing moved to 29<sup>th</sup> January 2004.</p> <p><b>7.4.2004</b> Appeal allowed. Legal to update about possible legal grounds to challenge Planning Inspector's decision.</p> <p><b>7.7.2004</b> Subject of an appeal by the Council to the High Court against the Planning Inspector's decision.</p> <p><b>6.10.2004</b> Subject to a Judicial Review. No date fixed.</p> <p><b>5.1.2005</b> Awaiting outcome of appeal.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>6.4.2005</b> Case to be re-determined by the Planning Inspectorate. Date not yet fixed for hearing.</p> <p><b>6.7.2005</b> Public inquiry listed for 12<sup>th</sup> July 2005.</p> <p><b>5.10.2005</b> Awaiting appeal decision</p> <p><b>4.1.2006</b> Appeal dismissed. Enforcement Notice took effect on 7<sup>th</sup> December 2006.</p> <p><b>5.4.2006</b> Subject of an appeal to the High Court against the Planning Inspector decision.</p> <p><b>5.7.2006</b> No change.</p> <p><b>4.10.2006</b> No change.</p> <p><b>10.1.2007</b> Awaiting decision of appeal to the High Court.</p> <p><b>4.4.2007</b> Appeal to the High Court dismissed. Proceeding with application for injunction.</p> <p><b>4.7.2007</b> No Change.</p>



CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>3.10.2007</b> Site being monitored. Not currently proceeding with any legal action as a result of decision by Planning Sub-Committee on 18<sup>th</sup> June and 3<sup>rd</sup> August 2007. Authority given to take direct action.</p> <p><b>9.1.2008</b> No change</p> <p><b>2.4.2008</b> No change</p> <p><b>2.7.2008</b> No change</p> <p><b>1.10.2008</b> No change</p> <p><b>14.01.2009</b> No change</p> <p><b>1.04.2009</b> No change</p> <p><b>1.07.2009</b> Further assessment of the occupants' medical needs to be carried out in order that the Planning Sub-committee can be informed of the current position at plot 12 Victoria View.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p><b>15/03</b> B/1/45/20 Plots 1 to 11 Victoria View Land to rear of Plots 3, 4 and 5 Setchel Drove COTTENHAM</p>	<p>Material change of use of land as a residential caravan site.</p>	<p>Breach of Planning Enforcement Notices E353B, E353C and E353D issued 9<sup>th</sup> June 1999.</p> <p>Enforcement Notice E498 issued on 7<sup>th</sup> February 2005 requires the following:</p> <ol style="list-style-type: none"> <li>1. Cease the use of the site for the stationing of residential caravans.</li> <li>2. Remove the caravans, sheds and ancillary structures from the site.</li> <li>3. Remove the hard surfacing.</li> <li>4. Rip up and break up the ground of the site.</li> <li>5. Cease to use the access used for the purposes of accessing the site for the use of stationing residential caravans.</li> </ol>	<p><b>1.10.2003</b> File submitted to Legal Office for breach of Enforcement Notices.</p> <p><b>7.1.2004</b> No change.</p> <p><b>7.4.2004</b> No change.</p> <p><b>7.7.2004</b> Site now known as Victoria View. Planning application S/0761/04/F currently being determined.</p> <p>Injunction issued 4<sup>th</sup> May 2004, which took effect on 4<sup>th</sup> June 2004.</p> <p>Restrained further hardcore being deposited on the site and required the removal of hardcore from plots 2, 5, 6, 9 and 10. It also restrained further caravans, mobile homes onto the site.</p> <p>A site visit on 4<sup>th</sup> June confirmed that there was a breach of the injunction committal proceedings listed at Cambridge County Court on 16<sup>th</sup> July. Legal Officer will give an update.</p> <p><b>6.10.2004</b> Resolved to ensure compliance by means of direct action and prosecution. Summons issued listed for hearing at Cambridge Magistrates Court on 29<sup>th</sup> September 2004</p> <p><b>5.1.2005</b> Subject of a Judicial Review. Update to be given by the Legal Officer.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>6.4.2005</b> Judicial review withdrawn. Enforcement Notice E498 issued on 7<sup>th</sup> February 2005. Enforcement Notice appealed. Date not yet fixed.</p> <p><b>6.7.2005</b> Public inquiry for 12<sup>th</sup> July 2005.</p> <p><b>5.10.2005</b> Awaiting appeal decision</p> <p><b>4.1.2006</b> Appeal dismissed. Enforcement Notice took effect on 7<sup>th</sup> December 2006.</p> <p><b>5.4.2006</b> Subject to an appeal to the High Court against the Planning Inspectors decision.</p> <p><b>5.7.2006</b> No change.</p> <p><b>4.10.2006</b> No change</p> <p><b>10.1.2007</b> Awaiting decision of an appeal to the High Court.</p> <p><b>4.4.2007</b> Appeal to the High Court dismissed. Proceeding with application for injunction.</p> <p><b>4.7.2007</b> No Change.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>3.10.2007</b> Injunction issued. Listed for a hearing in the High Court on 19<sup>th</sup> November 2007.</p> <p><b>9.1.2008</b> Verbal update to be given.</p> <p><b>2.4.2008</b> Compliance date for injunction 21<sup>st</sup> March 2008.</p> <p><b>2.7 2008</b> High Court appeal listed for autumn 2008</p> <p><b>1.10.2008</b> No change</p> <p><b>14.01.2009</b> Dismissed by the Court of Appeal 28<sup>th</sup> October 2008 – Injunction application stayed until the 2<sup>nd</sup> January 2009</p> <p><b>1.04.2009</b> 9<sup>th</sup> March 2009 Appeal to the House of Lords dismissed as it does not raise an arguable point of Law in general public importance. Committal hearing 13<sup>th</sup> March 2009 adjourned for 2 weeks as a result of the defendants failing to appear in court and being unrepresented.</p> <p><b>1.07.2009</b> 27<sup>th</sup> March 2009 Committal hearing found against the occupants and issued 4 arrest warrants, 6 suspended prison sentences and amended the injunction to allow the defendants 28 days to remove the three static caravans remaining on site. The deadline has now passed and authority has been given by the planning sub-committee to take direct action to remove the three static caravans that still remain on site and bund the area to prevent further unauthorised occupation.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p><b>19/03</b> B/1/45/51 &amp; S/2230/03/F Land adjacent to Moor Drove Cottenham Road HISTON</p>	<p>Without planning permission carrying out operational development by the laying of hardcore roadways and septic tanks on the site.</p>	<p>Delegated authority to take Stop and Enforcement action. Stop Notice E502 issued 11<sup>th</sup> December 2003 to take effect on 15<sup>th</sup> December 2003. Enforcement Notice E502 issued 11<sup>th</sup> December 2003 to take effect on 12<sup>th</sup> January 2004. Compliance period 3 months. Injunction issued 19<sup>th</sup> December 2003.</p>	<p><b>7.1.2004</b> Stop and Enforcement Notices issued.</p> <p><b>7.4.2004</b> Enforcement Notices and refusal of planning permission appealed. Public Inquiry arranged for 10<sup>th</sup> August.</p> <p><b>7.7.2004</b> No change.</p> <p><b>6.10.2004</b> Appeal Inquiry adjourned on 10<sup>th</sup> August to 14<sup>th</sup> December 2004.</p> <p><b>5.1.2005</b> No change.</p> <p><b>6.4.2005</b> Appeal hearing adjourned until 14<sup>th</sup> April 2005.</p> <p><b>6.7.2005</b> Awaiting appeal decision</p> <p><b>5.10.2005</b> Appeal dismissed 2<sup>nd</sup> August 2005. An appeal is being made to the High Court.</p> <p><b>4.1.2006</b> No change.</p> <p><b>5.4.2006</b> Appeal dismissed. Currently considering options for dealing with the breach of the Enforcement Notice.</p> <p><b>5.7.2006</b> Planning application S/0647/06/F - withdrawn.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>4.10.2006</b> No change.</p> <p><b>10.1.2007</b> Proceeding with injunctive action.</p> <p><b>4.4.2007</b> No change.</p> <p><b>4.7.2007</b> No Change</p> <p><b>3.10.2007</b> Case listed for a hearing in the High Court in October 2007.</p> <p><b>9.1.2008</b> Case adjourned now listed for hearing in February.</p> <p><b>2.4.2008</b> Hearing at High Court concluded on 22nd February 2008. Awaiting Decision.</p> <p><b>2.7.2008</b> Application for injunction in the High Court refused by The Hon. Mr Justice Plender on the basis that granting of an injunction would be disproportionate whilst there remains a 'real prospect' of the planning position being regularised by the appeal process that is currently in hand. Planning Appeal listed for 8<sup>th</sup> July 2008.</p> <p><b>1.10.2008</b> Appeal allowed – Planning conditions to be monitored.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>14.01.2009</b> All schemes required as part of the planning conditions have been submitted within timescale.</p> <p><b>1.04.2009</b> No change</p> <p><b>1.07.2009</b> The planning officer has requested further information in order that the schemes relating to conditions can be discharged.</p>
<p><b>9/04</b> B/1/45/88 Land adj Cow Fen Drove SWAVESEY</p>	<ol style="list-style-type: none"> <li>1. Stationing of caravans for residential use without planning permission.</li> <li>2. Unauthorised erection of a temporary stable.</li> <li>3. Material change of use of land for breeding dogs.</li> </ol>	<p>Delegated Authority. Stop Notice and Enforcement Notice E485B issued 17<sup>th</sup> August 2004. Stop Notice for residential use of caravans took effect on 7<sup>th</sup> September 2004. Enforcement Notice E485A issued 17<sup>th</sup> August 2004.</p> <p>The following took effect on 17<sup>th</sup> September 2004:</p> <ol style="list-style-type: none"> <li>1. To cease to bring any further caravans onto the land.</li> <li>2. Not to replace any caravan removed from the land.</li> <li>3. To cease to bring any further vehicles not associated with agriculture or items ancillary thereto onto the land.</li> </ol>	<p><b>6.10.2004</b> Verbal update to be given.</p> <p><b>5.1.2005</b> Enforcement Notice appealed.</p> <p><b>6.4.2005</b> Awaiting outcome of appeal.</p> <p><b>6.7.2005</b> No change.</p> <p><b>5.10.2005</b> Appeal dismissed. Compliance date for 1, 2, 3 and 4 - 22<sup>nd</sup> July 2005. 5, 6, 7 and 8 - 22<sup>nd</sup> October 2005</p> <p><b>4.1.2006</b> Prosecution file submitted to Legal Office for breach of enforcement notice.</p> <p><b>5.4.2006</b> Defendants appeared before Cambridge Magistrates Court on 9<sup>th</sup> March and were given a conditional discharge for 2 years and costs awarded of £400. Further prosecution being considered.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
		<p>4. Not to replace vehicles not associated with agriculture to be removed from the land.</p> <p>5. Cease the use of the land for the stationing of residential caravans.</p> <p>6. Remove all unauthorized caravans from the land and any associated work.</p> <p>The following took place on 17<sup>th</sup> December 2004:</p> <p>7. Ceased to use the land for the stationing of vehicles not associated with agriculture and any commercial activity concerning the breeding of dogs.</p> <p>8. Removed from the land any vehicles not connected with agriculture.</p>	<p><b>5.7.2006</b> Further proceedings commenced. Case adjourned on 8<sup>th</sup> June to 6<sup>th</sup> July. Warrant issued for the arrest of the defendant (backed for bail).</p> <p><b>4.10.2006</b> Defendants pleaded guilty at Cambridge Magistrates Court on August and each was fined £1000 with costs of £951.62. A letter has been sent to the defendants legal representative giving them 28 days to resolve the matter</p> <p><b>10.1.2007</b> Further prosecution file submitted to Legal Office.</p> <p><b>4.4.2007</b> Case listed at Cambridge Magistrates Court for 26<sup>th</sup> April 2007.</p> <p><b>4.7.2007</b> Case adjourned on 26<sup>th</sup> April 2007 to 2pm on 5<sup>th</sup> July.</p> <p><b>3.10.2007</b> Unauthorised stables removed. Case adjourned on 16<sup>th</sup> August 2007 to 11<sup>th</sup> October 2007.</p> <p><b>9.1.2008</b> Case adjourned to 2pm on 10<sup>th</sup> January 2008.</p> <p><b>2.4.2008</b> Defendants appeared before Cambridge Magistrates Court on 10<sup>th</sup> January 2008. Fined a total of £1400 with £400 costs. Injunctive action currently being considered by Legal.</p> <p><b>2.7.2008</b> No change.</p>



CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>1.10.2008</b> Refusal of planning permission S/1823/07/F and S/1834/07/F appealed.</p> <p><b>14.01.2009</b> Hearing date listed for 6<sup>th</sup> January 2009</p> <p><b>1.04.2009</b> Planning appeal for S/1834/07/F (Appeal A) allowed subject to conditions. Planning appeal for S/1823/07/F (Appeal B) dismissed for the provision of a static /mobile home. Failure by the appellants to confirm details within a prescribed time frame for cessation of the residential occupation and removal of the caravan and any other vehicles used in connection with residential occupancy. A file has been submitted to the Legal Officer to issue an Injunction in the High Court pursuant to section 187B of the Town &amp; Country Planning Act 1990.</p> <p><b>1.07.2009</b> Defendants currently in discussions/ negotiations with housing and legal departments to comply with cessation of residential use at the premises.</p>
<p><b>13/05</b> B1/45/20 Plots 5,5a, 6, 10 &amp; 11 Orchard Drive COTTENHAM</p>	<p>Stationing of Caravans without permission</p>	<p>Delegated authority given to take enforcement action. Enforcement Notices E506A to E506E inc. issued on 22<sup>nd</sup> June 2005 to take effect on 31<sup>st</sup> July 2005. Compliance period 3 months.</p>	<p><b>5.10.2005</b> Appeal dismissed. Compliance date 30<sup>th</sup> September 2005. Enforcement Notices E506A to E506E inc. appealed.</p> <p><b>4.1.2006</b> No change.</p> <p><b>5.4.2006</b> No change.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>5.7.2006</b> Plot 5 Appealed dismissed 4<sup>th</sup> May 2006. Compliance date 4<sup>th</sup> August 2006. Plots 5A, 6 and 10 appeals dismissed 8<sup>th</sup> June 2006. Compliance date 8<sup>th</sup> September. Plot 11 Appeal withdrawn. Compliance date 8<sup>th</sup> September 2006.</p> <p><b>4.10.2006</b> Planning applications S/1631/06/F submitted. Await outcome.</p> <p><b>10.1.2007</b> No change.</p> <p><b>4.4.2007</b> Planning application S/1631/06/F to be determined.</p> <p><b>4.7.2007</b> Planning application S/1631/06/F refused on 19<sup>th</sup> April 2007. Preparing application for an injunction.</p> <p><b>3.10.2007</b> Refusal of planning application S/1631/06/F appealed.</p> <p><b>9.1.2008</b> Planning inquiry listed for 15<sup>th</sup> January 2008.</p> <p><b>2.4.2008</b> Planning inquiry listed for 11<sup>th</sup> March 2008. Adjourned for appeal to be dealt with by written representations.</p> <p><b>2.7.2008</b> Appeal dismissed 2<sup>nd</sup> June 2008. Report to be considered by Planning Sub Committee.</p> <p><b>1.10.2008</b> No change.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>14.01.2009</b> No change.</p> <p><b>1.04.2009</b> No change.</p> <p><b>1.07.2009</b> No change.</p>
<p><b>18/05</b> Land off Schole Road (known as Cadwin Lane) WILLINGHAM</p>	<p>Unauthorised caravans on land subject of extant enforcement notices E104 issued on 22<sup>nd</sup> February 1991 and E104A issued on 10<sup>th</sup> June 1991.</p>		<p><b>5.10.2005</b> Information being obtained about the occupants of the site. 3 plots currently occupied. Planning application S/1653/05/F and S/1654/05/F received</p> <p><b>4.1.2006</b> No change.</p> <p><b>5.4.2006</b> No change</p> <p><b>5.7.2006</b> Further planning application received (S/0788/06/F).</p> <p><b>4.10.2006</b> Planning application to be considered.</p> <p><b>10.1.2007</b> Three years temporary planning permissions granted for 3 plots S/1653/05/F, S/1654/05/F and S/0788/06/F refer. Injunction granted on 18<sup>th</sup> November restricting development on plots 3 and 4.</p> <p><b>4.4.2007</b> Planning application S/2330/06/F to be determined for plot 5.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>4.7.2007</b> No Change.</p> <p><b>3.10.2007</b> No Change.</p> <p><b>9.1.2008</b> No change.</p> <p><b>2.4.2008</b> No change.</p> <p><b>2.7.2008</b> No change.</p> <p><b>1.10.2008</b> No change.</p> <p><b>14.01.2009</b> Three-year temporary consent approved for plot 5. Plots 3 &amp; 4 continue to be monitored.</p> <p><b>1.04.2009</b> Plot 3 occupied in breach of injunction – 27<sup>th</sup> February 2009 defendant appeared in the High Court and was found guilty and ordered to remove the unauthorised caravan and dayroom within 28 days. Situation being monitored.</p> <p>Planning application S /1919/08/F submitted for plot 3. Planning permission refused 10<sup>th</sup> February 2009. Decision appealed</p> <p><b>1.07.2009</b> Successful High Court application made to vary the injunction to allow occupation of the land until the outcome of the planning appeal. Appeal hearing date set for the 29<sup>th</sup> July 2009.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p><b>4/06</b> B/1/45/20 S/2227/04/F Land off Water Lane (Plot 15) Smithy Fen COTTENHAM</p>	<p>Material change of use of land to a residential caravan Site and the provision of hardstandings</p>	<p>Development and Conservation Control Committee on 4<sup>th</sup> January 2006 item 14 injunctive and Members authorised Enforcement Action for the removal of mobile homes, caravans, day room and hardstandings. Compliance period 12 months.</p>	<p><b>5.4.2006</b> File submitted to the Legal Office for the issue of an Enforcement Notice.</p> <p><b>5.7.2006</b> Enforcement Notice E536 issued 11<sup>th</sup> April 2006. Enforcement Notice appealed.</p> <p><b>4.10.2006</b> No change.</p> <p><b>10.1.2007</b> Appeal due to be heard on 3<sup>rd</sup> January 2007.</p> <p><b>4.4.2007</b> Appeal dismissed on 29<sup>th</sup> January 2007. Compliance date 28<sup>th</sup> January 2008.</p> <p><b>4.7.2007</b> No Change.</p> <p><b>3.10.2007</b> No Change.</p> <p><b>9.1.2008</b> No change.</p> <p><b>2.4.2008</b> Enforcement Notice not complied with. Legal options currently being considered.</p> <p><b>2.7.2008</b> Application being made for an injunction.</p> <p><b>1.10.2008</b> File submitted for an application for an injunction.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>14.01.2009</b> No change.</p> <p><b>1.04.2009</b> No change.</p> <p><b>1.07.2009</b> No Change.</p>
<p><b>8/06</b> B/1/45/70 S/2006/06/F 1 London Way Clunchpits MELBOURN</p>	<p>Materials change of use of land for use as a builders yard.</p>	<p>Development and Conservation Committee on 7<sup>th</sup> December 2005 item 16. Members authorised Enforcement Action for the unauthorised use to cease and for the removal of unauthorised structures hardstandings and storage containers.</p>	<p><b>5.4.2006</b> File submitted to the Legal Office for the issue of an Enforcement Notice.</p> <p><b>5.7.2006</b> Enforcement Notice E527 issued 7<sup>th</sup> April 2006. Enforcement Notice appealed.</p> <p><b>4.10.2006</b> No change.</p> <p><b>10.1.2007</b> Appeal being heard on 9<sup>th</sup> January 2007.</p> <p><b>4.4.2007</b> Appeal allowed in part and dismissed in part. Compliance date 22<sup>nd</sup> August 2007.</p> <p><b>4.7.2007</b> No Change</p> <p><b>3.10.2007</b> Site visit being made to verify compliance.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>9.1.2008</b> No change.</p> <p><b>2.4.2008</b> Notice complied with in part. Negotiations continue.</p> <p><b>2.7.2008</b> No change.</p> <p><b>1.10.2008</b> No change.</p> <p><b>14.01.2009</b> Landscaping scheme now approved. Highways &amp; Environmental Health issues reviewed on site. Findings to be published shortly.</p> <p><b>1.04.2009</b> No change, findings still to be published.</p> <p><b>1.07.2009</b> No change, findings still to be published.</p>
<p><b>12/06</b> B1/45/20 Unit J Broad Lane COTTENHAM</p>	<p>Unauthorised air conditioning units and flue stacks</p>	<p>Delegated authority to proceed with Enforcement Action for the removal of the units and flue stacks.</p>	<p><b>4.10.2006</b> Enforcement Notice 1477 Issued On 30<sup>th</sup> June 2006. Notice Took effect on 4<sup>th</sup> August 2006. Compliance Period 4 Months.</p> <p><b>10.1.2007</b> Site Visit To Be Made After 4<sup>th</sup> December 2006.</p> <p><b>4.4.2007</b> Enforcement Notice not complied with. Site is subject of other issues involving Environmental Health and Legal.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>4.7.2007</b> Planning application S/1048/07/F being considered.</p> <p><b>3.10.2007</b> Case listed at Cambridge Magistrates Court on 20<sup>th</sup> September for breach of the Enforcement Notice.</p> <p><b>9.1.2008</b> Case adjourned to 10<sup>th</sup> January 2008.</p> <p><b>2.4.2008</b> Planning application S/1048/07/F refused. At Cambridge Magistrates Court on 10<sup>th</sup> January 2008 the defendant was fined £1000 for the breaching of the Enforcement Notice and £500 for the Breach of the Condition with costs of £300. A further prosecution file has been submitted to Legal. A new planning application has been registered (S/0334/08/F).</p> <p><b>2.7.2008</b> Planning application S/0334/08/F refused and Appeal lodged.</p> <p>At Cambridge Magistrates Court on 29<sup>th</sup> May 2008 the defendant was fined a further £1,000 for breach of Enforcement Notice and £500 for Breach of Condition with costs of £300.</p> <p>Legal options currently being considered.</p> <p><b>1.10.2008</b> Planning application S/1017/08/F refused at planning committee 3<sup>rd</sup> September 2008.</p> <p><b>14.01.2009</b> Appeal inquiry date 2<sup>nd</sup> &amp; 3<sup>rd</sup> December 2008 – Waiting decision.</p>



CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>1.04.2009</b> Appeal allowed 26<sup>th</sup> January 2009 Conditions to be monitored.</p> <p><b>1.07.2009</b> No change.</p>
<p><b>7/07</b> B/1/45/8 The Drift Cambridge Road BARTON</p>	<p>Material change of use of land for manufacturing storage and commercial distribution of paving slabs and the erection of two buildings.</p>	<p>Enforcement Notice 2115 issued 14<sup>th</sup> May 2007. Took effect on 15<sup>th</sup> June 2007. Compliance period 6 months.</p>	<p><b>4.7.2007</b> Enforcement Notice appealed.</p> <p><b>9.1.2008</b> No change.</p> <p><b>2.4.2008</b> No change.</p> <p><b>2.7.2008</b> Appeal dismissed 1<sup>st</sup> April 2008 Compliance date 1<sup>st</sup> October 2008</p> <p><b>1.10.2008</b> No change.</p> <p><b>14.01.2009</b> Partial compliance. Discussions continue</p> <p><b>1.04.2009</b> No change.</p> <p><b>1.07.2009</b> No change.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p><b>12/07</b> B/1/45/99 117 Duxford Road WHITTLESFORD</p>	<p>Unauthorised wall, fence, gate and brick pillars.</p>	<p>Planning Committee authorised Enforcement Action. Enforcement Notice 2673 issued 23<sup>rd</sup> August 2007. Enforcement Notice appealed.</p>	<p><b>9.1.2008</b> No change.</p> <p><b>2.4.2008</b> Appeal dismissed. Enforcement Notice took effect on 3<sup>rd</sup> March 2008. Planning application S/0360/08/F to be determined.</p> <p><b>2.7.2008</b> Planning application S/0360/08/F approved 25<sup>th</sup> April 2008 Monitoring planning conditions.</p> <p><b>1.10.2008</b> No change</p> <p><b>14.01.2009</b> Further planning application S/1701/08/F submitted. Refused at Chairman's Delegation 10<sup>th</sup> December 2008 – Enforcement Notice effective in three months unless a planning application is submitted that significantly lowers the height of the wall/fence, brick pillars and gates.</p> <p><b>1.04.2009</b> Discussions currently in progress regarding a fresh application.</p> <p><b>1.07.2009</b> Further appeal submitted</p>
<p><b>16/07</b> 38 Silver Street WILLINGHAM</p>	<p>Unauthorised work on Listed building.</p>	<p>Delegated Authority. Enforcement Notice 2680 issued 28<sup>th</sup> September 2007. Compliance period 6 months.</p>	<p><b>2.4.2008</b> At Cambridge Magistrates Court on 10th January 2008 the owner was fined £10,000 for unauthorised works. A Listed building planning application S/0192/08/LB has been submitted which complies with part of the Enforcement Notice. The site is now being monitored.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>2.7.2008</b> No change.</p> <p><b>1.10.2008</b> Planning application approved Compliance date to be monitored.</p> <p><b>14.01.2009</b> No Change.</p> <p><b>1.04.2009</b> Monitoring still taking place by Conservation Team.</p> <p><b>1.07.2009</b> No change.</p>
<p><b>18/07</b> North Hall Farm Barley Road GREAT CHISHILL</p>	<p>Unauthorised use of farm offices and facilities.</p>	<p>Enforcement Notice 2777 issued 6<sup>th</sup> December 2007. Took effect on 12<sup>th</sup> January 2008. Compliance period 6 months.</p>	<p><b>2.4.2008</b> Enforcement Notice appealed.</p> <p><b>2.7.2008</b> No change.</p> <p><b>1.10.2008</b> No change.</p> <p><b>14.01.2009</b> Appeal dismissed 7<sup>th</sup> October 2008, 6 months compliance period.</p> <p><b>1.04.2009</b> No change.</p> <p><b>1.07.2009</b> Notice complied with – Remove from active list.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<p><b>1/08</b> B/1/45/102 7 Flitmead CAMBOURNE</p>	<p>Unauthorised use of a dwelling for bed and breakfast.</p>	<p>Delegated authority to take enforcement action.</p>	<p><b>2.4.2008</b> Enforcement Notice 2796 issued 2<sup>nd</sup> January 2008. Took effect on 8<sup>th</sup> February. Compliance period 1 month. Appealed.</p> <p><b>2.7.2008</b> Appeal dismissed 16<sup>th</sup> June 2008. Compliance date 16<sup>th</sup> July 2008.</p> <p><b>1.10.2008</b> Enforcement Notice not complied with – Prosecution filed being prepared.</p> <p><b>14.01.2009</b> Prosecution file submitted, hearing date to be advised</p> <p><b>1.04.2009</b> No change.</p> <p><b>1.07.2009</b> Defendants found guilty at Cambridge Magistrates Court. Further complaints received prosecution file to be submitted</p>
<p><b>5/08</b> B/1/45/72 Plots 27 &amp; 28 Newfield's Fen Road, Chesterton, MILTON</p>	<p>Unauthorised dwelling, garage and utility building.</p>	<p>Delegated authority to take enforcement action.</p>	<p><b>2.7.2008</b> Enforcement Notice 2813 issued 9<sup>th</sup> April 2008 Compliance period 4 months.  Enforcement Notice appealed.</p> <p><b>1.10.2008</b> No change.</p> <p><b>14.01.2009</b> Hearing date to be confirmed. Fresh application submitted.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>1.04.2009</b> No Change.</p> <p><b>1.07.2009</b> Appeal dismissed 6<sup>th</sup> May 2009 – Four months compliance period.</p>
<p><b>6/08</b> B/1/45/72 Plot 6 Sunningdale Fen Road Chesterton, MILTON</p>	<p>Unauthorised dayroom building.</p>	<p>Delegated authority to take enforcement action.</p>	<p><b>2.7.2008</b> Enforcement Notice 2952 issued 16<sup>th</sup> May 2008. Compliance period 6 months.</p> <p><b>1.10.2008</b> Notice appealed.</p> <p><b>14.01.2009</b> Inquiry date 10<sup>th</sup> February 2009.</p> <p><b>1.04.2009</b> Appeal allowed on ground (a) and conditional planning permission granted. Conditions to be monitored.</p> <p><b>1.07.2009</b> Compliance period six months i.e. by 18<sup>th</sup> August 2009.</p>
<p><b>7/08</b> B/1/45/14 Lower Camps Hall Farm CASTLE CAMPS</p>	<p>Unauthorised use of part of existing building as a dwelling house.</p>	<p>Planning Committee authorised Enforcement Action on 2<sup>nd</sup> April 2008.</p>	<p><b>2.7.2008</b> Awaiting instruction from Area Team.</p> <p><b>1.10.2008</b> File submitted to legal for the issue of an Enforcement Notice.</p> <p><b>14.01.2009</b> File submitted to Legal - Enforcement Notice issued.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
			<p><b>1.04.2009</b> No Change.</p> <p><b>1.07.2009</b> Enforcement Notice complied with – Remove from active list.</p>
<p><b>8/08</b> 43 Fowlmere Road HEYDON</p>	<p>Unauthorised boundary treatment, pool house and fence.</p>	<p>Planning Committee authorised Enforcement Action on 2<sup>nd</sup> April 2008.</p>	<p><b>1.10.2008</b> File submitted to legal for the issue of an Enforcement Notice</p> <p><b>14.01.2009</b> Enforcement Notice issued 11<sup>th</sup> November 2008 3 Months compliance period - Appealed</p> <p><b>1.04.2009</b> No Change.</p> <p><b>1.07.2009</b> Appealed – Site visit date still to be advised, by the Planning Inspectorate.</p>
<p><b>10/08</b> Elizabeth House High Street HORNINGSEA</p>	<p>Without planning permission, carrying out development for the erection of vehicular entrance gates, gate piers, curved boundary wall and (pedestrian) hand-gate, the hard surfacing of driveway and provision of garage door.</p>	<p>Delegated authority to take enforcement action</p>	<p><b>14.01.2009</b> Enforcement Notice issued Appealed.</p> <p><b>1.04.2009</b> No change.</p> <p><b>1.07.2009</b> Appeal allowed in part. Compliance period three months i.e. by 27<sup>th</sup> August 2009.</p>

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<b>11/08</b> 5 Home Farm 89 High Street HARSTON	Unauthorised installation of a satellite dish on a property within the curtilage of a Listed building.	Delegated authority to take enforcement action.	<b>14.01.2009</b> Listed Building Enforcement Notice issued – Appealed.  <b>1.04.2009</b> No change.  <b>1.07.2009</b> Appealed.
<b>12/08</b> Plot 4 Moor Drove HISTON	Unauthorised erection of a brick-built single storey Building appearing to be for domestic purposes.	Temporary Stop Notice Issued followed by Planning Enforcement Notice.	<b>14.01.2009</b> Temporary Stop Notice ignored, prosecution file submitted to legal. Planning Enforcement Notice issued.  <b>1.04.2009</b> Retrospective planning application submitted.  <b>1.07.2009</b> Approved at Committee 10 <sup>th</sup> June 2009. Conditions to be monitored.
<b>13/08</b> 49 High Street MELBOURN	Unauthorised erection of a lean-to structure and single storey extension to two flat roofed outbuildings.	Delegated authority to take enforcement action.	<b>14.01.2009</b> Enforcement Notice issued Prosecution file submitted for failing to comply with the Enforcement Notice, hearing date to be advised.  <b>1.04.2009</b> No change.  <b>1.07.2009</b> Defendants found guilty at Cambridge Magistrates Court. Enforcement Notice still not complied with. Further prosecution file submitted Hearing date set for 9 <sup>th</sup> July 2009.

CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
<b>14/08</b> 26 Granhams Road GREAT SHELFORD	Unauthorised erection of a wooden fence	Delegated authority to take enforcement action	<b>14.01.2009</b> Enforcement Notice issued. Appealed  <b>1.04.2009</b> No change.  <b>1.07.2009</b> Appeal dismissed – Compliance to be monitored.
<b>01/09</b> 82 High Street GREAT ABINGTON	Unauthorised work on a Listed building	Delegated authority to take enforcement action	<b>1.04.2009</b> Enforcement Notice No 3342 issued 6 <sup>th</sup> January 2009 Compliance period 3 months.  <b>1.07.2009</b> Appeal submitted out of time – revised scheme submitted S/0018/09/LB. refused 27 <sup>th</sup> May 2009. Discussions continue.
<b>02/09</b> 87 High Street HARSTON	Unauthorised installation of a Satellite dish on a Listed building	Delegated authority to take enforcement action	<b>1.04.2009</b> Enforcement Notice 3361 issued 5 <sup>th</sup> January 2009 Compliance period 2 months.  <b>1.07.2009</b> Enforcement Notice complied with – Remove from active list
<b>04/09</b> 1 Hinton way GREAT SHELFORD	Unauthorised siting of a steel storage container	Delegated authority to take enforcement action	<b>1.07.2009</b> Enforcement Notice, reference no 3455 issued 7 <sup>th</sup> April 2009. Compliance period two months from 12 <sup>th</sup> May 2009 – 12 <sup>th</sup> July 2009.
<b>06/09</b> 16a Norman Way Industrial Estate OVER	Unauthorised change of use of the land from light industrial use to that of a licensed premises private members club	Delegated authority to take enforcement action	<b>1.07.2009</b> Enforcement Notice, reference no 3457 issued 7 <sup>th</sup> April 2009 – Compliance period three months from 12 <sup>th</sup> May 2009 –12 <sup>th</sup> August 2009. Notice appealed.
<b>07/09</b>	Dismantling and removal	Delegated authority to take	<b>1.07.2009</b>



CASE NUMBER AND SITE	DETAILS OF CONTRAVENTION	ACTION TAKEN	PRESENT SITUATION
Great Eastern Drying Centre 163 High Street SAWSTON	works on a grade11* Listed building without authorisation.	enforcement action	Listed Building Enforcement Notice, reference no 3520 issued 17 <sup>th</sup> April 2009.  Notice appealed.
<b>09/09</b> White Horse Public House 12 Greenside WATERBEACH	Unauthorised erection of a timber open-sided smoking shelter adjacent to the front entrance of the public house.	Delegated authority to take enforcement action	<b>1.07.2009</b> Enforcement Notice, reference no 3529 issued 29 <sup>th</sup> April 2009  Notice appealed.
<b>10/09</b> 8 Hardy Close LONGSTANTON	Unauthorised change of use of a single detached dwelling house to a combination of domestic dwelling and commercial office use.	Delegated authority to take enforcement action	<b>1.07.2009</b> Enforcement Notice, reference no 3564 issued 29 <sup>th</sup> May 2009  Compliance period three months – By 1 <sup>st</sup> October 2009.

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# Guided Busway Update

June 2009

Welcome to the June 2009 edition of The Busway newsletter from Cambridgeshire County Council.



## The busway hits national headlines as Cambridgeshire give it the thumbs-up

The first Cambridgeshire residents got a chance to glide along the guide in April as over 500 people tried out the system.

Initially 135 'golden tickets' that allowed two people to ride on the busway were up for grabs, but due to a huge number of people entering a draw for tickets extra trips were arranged with the help of Stagecoach, who will run most of the bus services on the busway.

Ticket winners got to test out a section of the track between Cambridge Regional College and Histon with the vast majority of people being impressed with how quickly buses travelled along the busway and how smooth the journey was.

Here is what just three people had to say about the trip.

Selena Chapman, 28, from Orchard Park, Cambridge, said: “The ride was very smooth. The Busway will provide me with a quick and easy journey into town and to Histon without having to use my car.” She added, “As the buses will run late into the evening, it will be a safe way to get home.”

Sheila Arnold from Cambridge, who was one of the people on the last passenger train to run on the old St Ives to Cambridge railway line, said: “I was very impressed with the speed and comfort of the trip, it was excellent. This will be an excellent addition to the public transport on offer in Cambridge.”

Chris Pope, 39, a resident of St Ives said: “Me and my family were very excited to see how we can get from St Ives to Cambridge using a fast, efficient and environmentally friendly form of public transport.”

Local and national media also had their first chance to test out the busway at the same time as residents. Local newspapers, radio and television news channels gave the busway rave reviews and it even featured on BBC national news.

Bob Menzies, Head of Delivery for The Busway, added, “This is a day we have all been waiting for. To see members of the public riding on the busway for the first time is fantastic, and we have had some very positive feedback.”



### Final beam laid in St Ives

The final beam of the northern section busway track has been laid. The guideway from Cambridge to the new St Ives Park & Ride site is now complete, and on course to open in the late summer.

Bob Menzies, Head of Delivery for The Busway, said: “Completing this section of the guideway is a major landmark and we are right on track to open in late summer. It is an exciting time for the project and the site is a hive of activity. Platforms and shelters are being built and bike racks are being installed at stops.

And that is just a few examples. We are certainly on the home straight.”

The busway is going to give people in St Ives and Huntingdon a reliable, fast and frequent genuine public transport alternative to driving into Cambridge. It will take just 20 minutes on the busway to get from St Ives to the Science Park in Cambridge.

The photo above shows the gantry laying the last few beams towards St Ives, over the new viaduct that crosses the River Great Ouse.

## New buses hit the roads

The first new Stagecoach buses that will run on the busway were delivered at the beginning of April and put through their paces on the guideway during a two-week period when bus drivers began their training.

The new high quality buses feature free wireless Internet access, air conditioning/air chill and leather seats, so passengers can travel in luxury.

Philip Norwell, Commercial Director for Stagecoach, said: "This was an opportunity for our staff to experience the busway for the first time. They were instructed in the technique needed to offer a fast and comfortable journey for customers. It is part of the ongoing training that those chosen to drive this prestigious route will undergo."

To allow passengers to get used to the high quality new buses they began to be used from Sunday 12 April on Stagecoach's existing 15, 45 and 55 bus routes between Huntingdon, St Ives and Cambridge. You can spot them by their distinctive green and blue livery.



## New bus and cycle lane opens on Milton Road

A new bus and cycle lane has recently been opened to help speed up journeys by bypassing congestion at the A14 end of Milton Road. This also marked the completion of works on the new junction that will help guided buses join Milton Road.

Safety barriers have been improved, opposite where guided buses will join Milton Road, which will allow cyclists and pedestrians to have a safe and dedicated path.

New traffic lights have been installed at the new junction that will be connected and tested ahead of the busway opening in late summer. The lights will detect a guided bus approaching and give priority for it to join Milton Road. Traffic will only need to stop for 20 seconds.



## Progress on works

### Longstanton to St Ives

The final beam has been laid connecting St Ives to Cambridge. The guideway for the northern section is now complete. Finishing touches are now being made and testing will soon be taking place along the track.

### Longstanton to Cambridge

The track in this section is complete and testing began during driver training in April. The bus stops along the route are being built with the raised platforms taking shape. The new stop at Oakington is on course to be the first stop to be completed. (The photo below shows the stop at Oakington, with the raised platform. Finishing touches are currently being made, including adding glass to the shelter).

### Orchard Park Link

The foundations have been dug for the new link and foundation construction is at an advanced stage, with the concrete busway surface now being laid. The link will be completed by late summer when the busway opens between St Ives and Cambridge. There will be some temporary traffic management in operation at the Kings Hedges Road and Histon Road junction commencing mid June, so that the busway near the junction can be safely built.

### Cambridge Railway Station to Trumpington and Addenbrooke's Hospital

The new bridge over Hobson's Brook is well underway with the supports that the deck will sit on complete. The bridge has been rebuilt so it is strong enough for guided buses to cross.

Foundation pads are being laid between Hills Road and Long Road in preparation for laying the guideway beams. The gantry that lays the beams will soon be dismantled and moved to begin laying beams on the southern section.





## Update on road works

### Hills Road Bridge

The final phase of piling work that restricts the bridge to a single lane is now complete. One lane in each direction will be kept open at all times until the work to construct the bridge deck is complete in late summer.

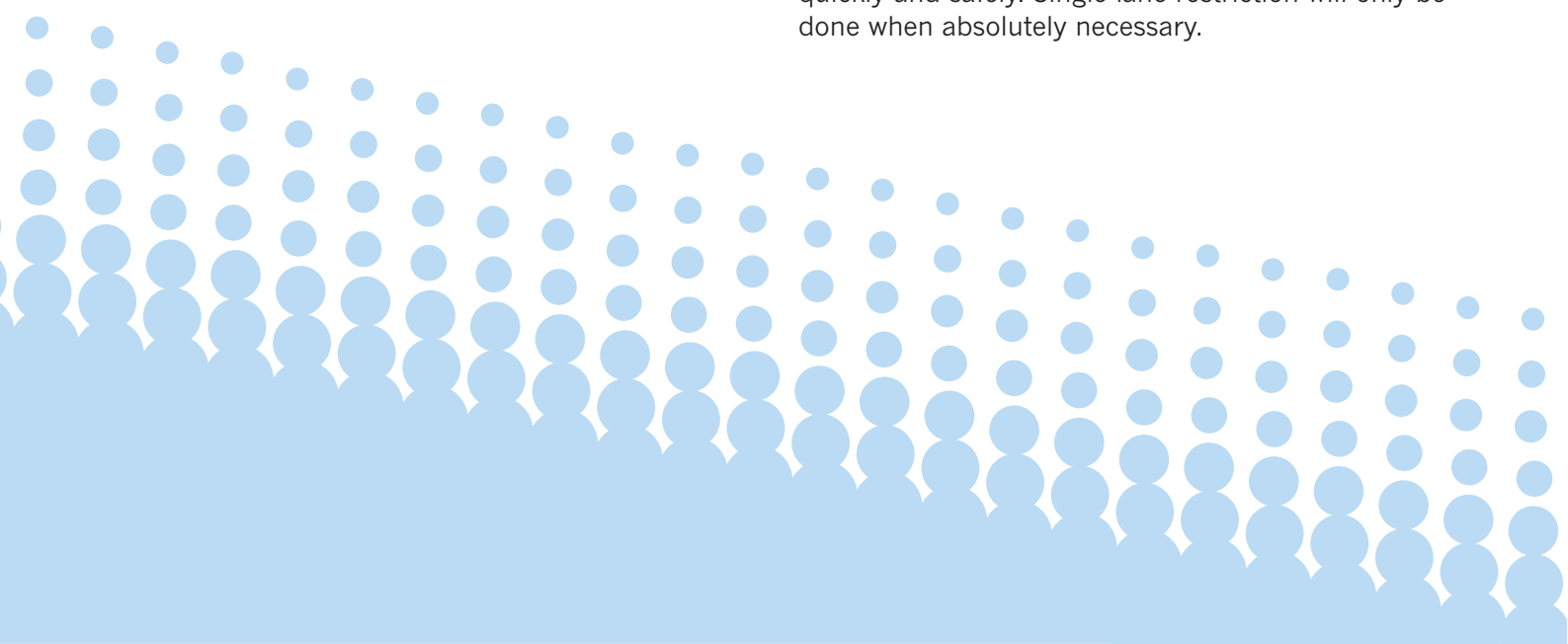
Work will then continue underneath the bridge, without disruption to traffic, to complete the underpass. This underpass will allow guided buses to travel from Trumpington Park & Ride to Addenbrooke's Hospital and the Railway Station in just four minutes.

### A1096, St Ives Bypass

The work on the bypass is progressing well, and will be completed in the coming weeks. There will continue to be off-peak, single lane restrictions to complete this work safely. (The photo above shows the work on the St Ives Park & Ride taking shape, along with the bypass).

### B1050, Longstanton

Work to create new access lanes to the new park and ride is due to be completed in late summer. To make it safer the road near the new park and ride entrance will be straightened out. The road will be restricted to a single lane when required to help complete this work quickly and safely. Single lane restriction will only be done when absolutely necessary.



## Construction news in brief

The northern section of The Busway will be open late summer 2009. The timetable for the opening of the southern section will follow. As more resources become available from the northern section they will divert onto the southern section.

### What's happening now?

- The guideway running from St Ives to Cambridge is now complete.
- Work on Milton Road, to make it easy for guided buses to get on and off the guideway is complete, and a new bus and cycle lane is now open.
- On the southern section foundations for the guideway are being laid near Hills Road and Long Road so it is ready for guideway beams to be laid.
- Finishing touches are being made to complete the new junction of the St Ives Bypass.

### What's happening soon?

- First new stop along The Busway complete at Oakington, followed by others.
- CCTV will continue to be installed and tested at stops and junctions along the route.
- Traffic lights will be set up to give buses priority at road junctions for when The Busway opens.
- Buses will be testing more sections of the track between St Ives and Cambridge.
- The surface of the Orchard Park link will soon commence being laid.
- Final road markings will be added to the new park and ride site at St Ives.

## How can I find out more?

If you want to know more about the guided busway project or if you have questions or concerns about anything to do with construction, please contact the guided busway team on 01223 716972, e-mail us on [guidedbusway@cambridgeshire.gov.uk](mailto:guidedbusway@cambridgeshire.gov.uk) or write to us at

Cambridgeshire County Council  
RES 1504  
Castle Hill  
Cambridge  
CB3 0AP

There are also lots of details about the project on our webpages at

[www.cambridgeshire.gov.uk/guidedbusway](http://www.cambridgeshire.gov.uk/guidedbusway)

If you would like a copy of the text in this newsletter in large print, Braille, audiotape or another language please contact the guided busway team using the details above.